



**The American Academy of Cardiovascular Perfusion
Official Meeting Minutes
Submitted by Haven Young, Secretary
(Friday Council Meeting by David Palanzo)**

**Thursday, January 17, 2018
Bonaparte Room
New Orleans Marriott Hotel
New Orleans, Louisiana**

Attendees:

James Beck, President
Kevin Charette, Vice President
Harry McCarthy, Treasurer
Gregory Smigla, Council Member
Carmen Giacomuzzi, Council Member
Tami Rosenthal, Council Member
Kevin Lilly, Past President
David Palanzo, Executive Director

Meeting called to order by James Beck at 0920.

Correction of 2017 AACP Meeting Minutes: James Beck, President
Each member received a distribution copy and after review by those present, the minutes were approved with no revisions.
Motion-to-Approve: Greg Smigla
Second-to-Motion: Harry McCarthy.

Treasurer's Report: Harry McCarthy, Treasurer

Total Revenue 2017: \$182,729

Total Expenses: \$216,157

Yearly Earnings: (\$33,428)

Equity: \$195,534

Motion-to-Approve: Greg Smigla

Second-to-Motion: Carmen Giacomuzzi

With the change in meeting format to three full days Thursday, Friday and Saturday come increased expenses in food, AV, etc. There was an in-depth discussion on how best to increase revenues. The need to increase annual membership fees to help compensate for reduced revenues was revisited.

Program Committee Report: James Beck, President

Pre-Registration: 175

Student Registrations: 40

Webcast Registrations: 32

Lengthy discussion on how to increase sponsor/exhibitor support. Options were discussed including sponsors being given opportunity to provide lunch or breakfast in exchange for attendee exposure to product lines, sponsor/exhibitors being provided space to show their products on Wednesday afternoon before the conference started on Thursday, more exposure with a manufacturers' panel session and changing the format of the workshop/reception.

Financial issues related to the attendance of Perfusion students was discussed.

The topic of approaching the national perfusion contract companies and offering their clinicians a discount for the webcasts of our annual meeting was revisited.

The council discussed the need for detailed video programs of the appropriate length of time to maximize each attendee's CEU accrual whether at the conference or on the webcast.

The new mobile app was mentioned. We will have to see how the attendees respond to its use.

Old Business:

Membership Recruitment Report:

The Council discussed the importance of active recruitment by current fellows to increase associate membership and eventual fellowship. As the group starts to retire, younger Fellow members need to step up to keep the organization current and viable.

Perfusion Journal Agreement: (Submitted by Mark Kurusz and John Toomasian)

In 2017 Perfusion received the following submissions for consideration for publication: 139 original manuscripts, 62 case reports, 11 topic reviews, 10 Letters to the Editor and 7 practical technique papers. The Academy's contribution of 15 submissions was only 6.5% of Perfusion's submissions.

In 2017, of the 15 papers were submitted to Perfusion that were presented at the 38th annual meeting in San Diego, the final disposition was as follows:

Accepted: n=4; Rejected: n=6; Papers not resubmitted after revision expiration: n=5

Unfortunately, this follows trends observed in recent years in which a very small percentage of Academy papers make it to publication. In 2016, there were 16 papers presented at the 37th annual meeting. Only 13 were submitted to Perfusion for peer review, and the disposition was as follows:

Accepted: n=3; Rejected: n=5; Papers not resubmitted after revision expiration: n=5

One alarming trend in recent years is that a significant number of papers that require revision are often not resubmitted. Many are rough and require significant rework. It is extremely rare that any paper, even those submitted by experienced writers, are accepted for publication after the original submission. This is a fact with virtually all scientific journals.

The council discussed issues associated with the editing, revision requirements, and publication in the Perfusion journal. Council members felt that authors who present topics at our annual conference should have support and follow up by members of the Academy to insure that they are able to navigate, successfully revise, and publish the information they have presented.

Simulation Committee Report: (Submitted by Edward Darling)

As members of the AACCP simulation committee (and after a period of dormancy) I would like to bring you up to speed. Our committee was formed to collaborate with AmSECT on the Standards and Guidelines for Accreditation of High-Fidelity Extracorporeal Simulation Programs. For several years we participated in that process and developed work product to that end. Earlier drafts were presented to the Council a few years back. Unfortunately, AmSECT tabled the effort as other priorities emerged.

Recently, there have been calls urging AmSECT to move forward with Standards and Guidelines for Accreditation of High-Fidelity Extracorporeal Simulation Programs and to bring the consortium together as described in the high-fidelity S&Gs.

The Council added its support to continue to pursue Standards and Guidelines.

Student Liaison Committee:

The council discussed the need for a *New Graduate* Fireside Chat at the meeting next year. There was a lengthy discussion on supporting perfusion students whom attend our meeting.

5. New Business:

a. New Meeting Format for Workshop

Discussion included many suggestions to change the format to make it more educational and give sponsors more facetime with attendees while making it entertaining.

Motion-to-Suspend was made by James Beck, recess at 1:50 p.m.

**THE AMERICAN ACADEMY OF CARDIOVASCULAR PERFUSION
COUNCIL and SPONSOR'S MEETING
Friday, January 19, 2018**

1. Welcome, Introductions, Thanks and Meeting Report
President – James Beck
Introductions and Updating of Sponsoring Members for 2018
2. Financial Report
Treasurer – Harry “Mac” McCarthy
This report reflected that the organization is running a deficit of ~ \$16,000
The group discussed reasons for this deficit. The many benefits given to current Perfusion students to help them attend annual conferences was addressed by David Palanzo. Approximately \$12,000 of revenue was spent on this effort. The increase of vendors attending at this year's conference increased to 14. Some of the sponsors expressed concern regarding the reduced attendance and AACP membership of “new grad” and perfusionists that are 1-3 years out of training. Lack of seniority was mentioned as one reason this may be occurring.
3. Communication
 - a. Newsletter Articles. David Palanzo emphasized the opportunity for sponsors to place ads and articles into the AACP newsletter.
 - b. Forms were provided to the Sponsors present at the meeting to update contact information to improve communication between the AACP and Sponsors.
 - c. Several of the vendors requested meeting information in a timely manner to allow them adequate time to establish budgets that accommodate their presence at the meetings.
 - d. Concerns were expressed by the sponsors about the lack of communication at this meeting and not being able to be updated on changes that occurred during the event.
 - e. Jim and David discussed the extensive changes made to the meeting format for this year and the need to limit further changes in meeting format to avoid potentially negative experiences by the attendees.
 - f. The on-line app for the conference was felt to be a success. Comments were made to request expansion in use of the app that can assist the meeting of objectives by the sponsors, attendees, and the Academy
4. Sponsors' New Technologies (Hands-On) Workshop
 - a. Sponsors requested the AACP organize future meetings to assist them in increasing “face time” with attendants.

b. The mailing list for perfusionists has been increased to approximately 3500 individuals. David discussed the possibility of the sponsors being given access to this list of clinicians.

c. Sponsor's exposure to meeting attendees was increased this year. Concern was expressed by Jim Beck to insure that sponsors be given equal exposure to meeting attendees.

d. The group discussed the possibility of utilizing themed events that would move meeting attendees through each sponsor/exhibitor area to maximize vendor exposure of their product lines.

5. Comments / Suggestions regarding this meeting
6. Suggestions for Future Programs. The Academy's council discussed the plan to transition further in transitioning more change in meeting format to include increase sponsor product/practice videos that will be shown in break and meal areas between scheduled events and presentations.

Submitted 1/19/2018,
Haven Young, CCP
Secretary
AACP

9. Membership Committee Report

James Beck

For the current year:

5 – Fellows

19 – Members

83 - Students

**THE AMERICAN ACADEMY OF CARDIOVASCULAR PERFUSION
ANNUAL BUSINESS MEETING**

AGENDA

1. Roll Call
Secretary – Haven Young
2. Approval of Minutes of the Preceding Meetings of The Academy and Council
Secretary – Haven Young
*Motion made to approve and seconded
3. Report of the Treasurer for the Last Fiscal Year
Treasurer – Harry McCarthy
*Motion made to approve and seconded
4. Report of the Audit Committee
Chairman – Tami Rosenthal
*Motion made to approve and seconded
5. Report of the Treasurer for the Current Year to Date
Treasurer – Harry McCarthy
Expenses for this year's meeting (2018) were ~ \$8,000 > 2017
Overall, the AACP has a current budget deficit of ~ \$16,000
*Motion made to approve and seconded
6. Report of the Program Committee
President – James Beck

Sponsors/Exhibitors: Increased from 7 in 2017, to 14 for this meeting.

Attendance for this year's meeting was reported by David Palanzo:

175 Registered
43 On-site Registrations
38 Webinars
43 Vendors
Total: 299 attendees

Awards for Presentations
Presented by Julie Juliani

Outstanding Papers:
1st Place: Julie Fenske
2nd Place: Kevin McCusker
Others:
Halle Swann

Kelsey Coyle
Kimberley Pham

7. Action on Amendments to the Constitution and By-Laws

A discussion on the increase of membership and conference registration fees was completed to address current budgetary shortfalls.

*Motion made and seconded to re-visit this issue at next year's meeting.

8. Action on Recommendations Emanating from The Council
Vice-President – Kevin Charette

a. Increase membership dues as follows:

Fellows - \$200

Members - \$175

Students - \$25

(Decided to revisit next year)

b. Increase the registration fees for the annual conference to cover the \$4500 of fees currently assessed annually by the bank's credit card divisions and PayPal.

(Decided to revisit next year)

c. Students will be charged a Pre-registration fee of \$100 for the annual AACP conference, and \$200 for on-site registration.

(Decided on \$150 on-site fee)

d. A student's registration fees could be waived if they are presenting a paper or poster during the conference.

e. The council will be working to continue to re-format the "Vendor's Workshop" in an effort to maximize each Sponsor/Exhibitor's product line to the attendees of the conference.

f. A Fireside Chat will be added for "New Graduates" at next year's conference.

9. Unfinished Business
President – James Beck

10. New Business
President – James Beck

11. Report of the Membership Committee
Chairman – Presented by James Beck

New AACCP membership:

- 5 – Fellows
- 19 – Memberships
- 83 - Students

12. Election of New Members

13. Report of the Nominating Committee
Chairman – Steven Sutton

Recommendations:

- President – Kevin Charette
- Vice-President – Haven Young
- Council – Molly Bryant

14. Election of Officers

*Motion was made and seconded for the election of officers as noted above.

14. Appointment of New Committees – Announced by Kevin Charette
 - Membership Program Reed Lecturer
 - Awards Simulation IT/Website
 - Student Liaison