

Dear Elite Sponsors and Exhibitors,

On behalf of The American Academy of Cardiovascular Perfusion I would like to thank you for your support of the Annual Seminar this upcoming February 5-8, in Denver, Colorado at the Embassy Suites Downtown Denver Convention Center.

Set-up for Thursday's Workshop will be after 2:30 PM in the Crystal Ballroom (Salons A, B and C). You will also be able to display your products during the Friday lunch this year, if you wish to do so.

The Hands-On Workshop is a workshop during which time we ask each Sponsoring Member and Exhibitor to display their newest product or device. It is a casual atmosphere where perfusionists can obtain a better understanding of the product directly from the manufacturer in a hands-on setting. Sponsoring/Exhibiting Members will be aligned around the room. You may cover your table with a company logo and display **one** small vertical banner, but please no exhibit-type displays. *Elite Sponsors may have two banners since you will receive two tables.* We are trying to give you more face time with our attendees so please review the information concerning the *AACP Winter Olympics* theme for the workshop that was sent to you by Richard Melchior.

Exhibit Times for Elite Sponsors and Exhibitors:

Thursday Workshop (5:30 - 8:30 PM) Crystal Ballroom – Third Floor

Friday Lunch (11:30 AM – 12:30 PM) Crystal Ballroom – Third Floor (Salons B and C)

Elite Sponsors Only (*Abbott, Berlin Heart, LivaNova, Medtronic, Quest, Spectrum Medical, Terumo*) will be allowed to display one vertical banner with one representative standing in front of it during our breaks outside the Silverton Ballroom – Second Floor.

Thursday 2:30 – 3:00 PM

Friday 2:45 – 3:15 PM

Elite Sponsors Only will also have their logos displayed on rotating digital screens throughout the meeting area.

EMBASSY SUITES SHIPPING INSTRUCTIONS

See attached.

What I need from you at this point are the following. Some of you have already sent me some of this information, but I wanted to keep everyone informed of the latest information.

- Names of your attendees at the meeting with their email addresses so they will have access to our mobile app.

- Which **two** representatives will be attending the Induction Dinner on Friday evening (Black tie optional; Dark suit required).
- Company Logo that we can use on our meeting's mobile app.
- Company contact information such as phone number, website address, etc. to be listed on our mobile app.
- Products to be displayed so that we can list them on the mobile app.

NOTE: Sponsoring Partners are allowed six attendees and Exhibitors are allowed two attendees. If you wish to send more than that, we charge \$465 for each additional attendee (our lowest registration rate). Additional attendees at the Induction Dinner are \$150 each.

If there is any other information I can provide to you, or if we may be of any service to you or your company, please do not hesitate to contact the National Office. The Academy National Office phone/fax number is 484-425-0246. Our email address is office@theAACP.com. Again, please feel free to contact us with any questions/concerns that you may have, and we thank you for your support of The Academy.

Sincerely,
David A. Palanzo, CCP
Interim Executive Director
National Office
Website: www.theaACP.com